

RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Board Meeting

September 10, 2025

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening September 10, 2025, at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following people were present:

Director Hoke	Director Day	Office Manager Willey
Director Baumgart	Attorney Borchard	Plant Manager Nielsen
Director Balloga		

Absent was Director Hooper who was excused.

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MINUTES OF JULY 9, 2025 BOARD MEETING WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR DAY.

MOTION CARRIED UNANIMOUSLY.

Appointment of Budget Director:

Permission was requested to start the budget process, and a Budget Director was appointed.

MOTION TO APPOINT RACHEL WILLEY AS THE BUDGET DIRECTOR WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR DAY.

MOTION CARRIED UNANIMOUSLY.

Property Liens for Delinquent Accounts:

Tax liens will be filed for those people whose accounts are 6 months and \$150.00 or more delinquent. There are presently 7 accounts in that status. This information may change before the December 11th deadline to finalize tax liens. We will make another resolution and file at that time.

MOTION TO ACCEPT THE RESOLUTION TO FILE PROPERTY LIENS ON:

- 1. PROPERTY OWNED BY CARL PADILLA, \$360.00, 695 11TH STREET, CITY OF MEEKER BLOCK: 076 LOT:1 & 2 N ½ OF BOTH; AND**
- 2. PROPERTY OWNED BY SHANNON MERRIAM, \$360.00, 315 PARK AVENUE, CITY OF MEEKER BLOCK: 005 LOT: 12; AND**
- 3. PROPERTY OWNED BY TASHA ARCHULETA, \$360.00, 713 HILL STREET, PURKEY-COCHRAN RESUBDIVISION LOT: 1 ACCORDING TO THE PLAT RECORDED 2/6/15 RECEPTION #309747 FORMERLY KNOWN AS BLOCK 69 E ½ OF LOTS 1,2,3; AND**
- 4. PROPERTY OWNED BY MAXCY KATSOCK, \$183.00, 1283 PARK AVENUE, CITY OF MEEKER BLOCK: 097 LOT: 14 & 15 SUBLLOT 3; AND**
- 5. PROPERTY OWNED BY RAYMOND COMER, \$360.00, 1036 PARK AVENUE, CITY OF MEEKER BLOCK: 088 LOT: 2; AND**
- 6. PROPERTY OWNED BY LARRY VANDUSEN, \$360.00, 1010 JULIE CIRCLE, SANDERSON HILLS SUBDIVISION LOT: 22 SUBLLOT B RESUBDIVISION; AND**
- 7. PROPERTY OWNED BY JOSHUA CLARK, \$270.00, 1085 LAURIE CIRCLE, SANDERSON HILLS SUBDIVISION LOT: 65.**

WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

Health Insurance Renewal:

The District is in receipt of the renewal documents for health insurance for employees. The premium for 2026 renewal will increase 17% on the medical portion, 5% increase for dental insurance, and no increase for vision or life insurance.

MOTION TO ACCEPT THE HEALTH INSURANCE RENEWAL WITH A 17% INCREASE FOR MEDICAL AND 5% INCREASE FOR DENTAL INSURANCE WITHOUT CHANGES WAS MADE BY DIRECTOR BAUMGART, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

Plant Report:

Lab results were within permit limits.

Replacement of failed VFD on the bar screen was done.

New Red Lion SCADA was installed. We are waiting for Timberline to arrive and work on the alarm system.

Ducey Electric Company installed new yard lights to replace the failing original lights.

Office Report:

This is the first summer of doing monthly water usage readings on the hotels and businesses with lawns. The hotels and businesses that were sent a letter last year were White River Inn, Blue Spruce Inn, Elk Mountain Inn, Rec Center, BLM, and Jerry Belland (SGM building). In the past any business with a lawn was put on a yearly average. Last year, the board agreed to have these businesses on monthly water usage and the business owner was responsible for getting a water meter installed for watering their lawns. Once the meter is installed the owner would have to call the Sanitation office with the water usage reading for the lawn only and the gallons would be deducted

from the monthly bill. The monthly bills of these businesses have increased. Most of the usage is from the tourist season during the summer, which is an increase in revenue that the District was missing out on. Elk Mountain Inn has a separate water meter that they use for their lawn, and they call in the usage every month. The BLM is working on getting a water meter installed. The other businesses are checking to see if it is worth purchasing a meter for the few months out of the year that they water lawns. The hospital has been sent a letter explaining the new billing option for a water meter. They will be on a monthly water usage reading starting in December so they can prepare before next summer.

We had Doug Merrell with Networking of the Rockies give us a quote on five new PC's. The plant needs three and office needs two. The PC's have not been replaced in several years and need updated. The cost would be \$7,500.00 and that would include shipping, installation, and connection to network and testing.

MOTION TO PURCHASE FIVE PC'S FOR THE PLANT AND OFFICE IN THE AMOUNT OF \$7,500.00 WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

The SDA Conference is coming up on September 16th, 17th, and 18th. Director Hoke will be attending in person. Director Day, Office Assistant May, and Office Manager Willey will be attending virtually.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills and QuickBooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF AUGUST 2025 IN THE AMOUNT OF \$75,148.67 WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

Director Day gave permission to use their signature stamp.

The meeting was adjourned; the next regular Board Meeting will be held on October 8, 2025.

Chairperson

ATTEST
