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# RECORD OF PROCEEDINGS

# MEEKER SANITATION DISTRICT

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## Regular Board Meeting

June 4, 2025

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening June 4, 2025, at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8<sup>th</sup> Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following people were present:

Director Hoke	Director Balloga	Office Manager Willey
Director Hooper	Director Day	Plant Manager Nielsen
Director Baumgart	Attorney Borchard	

### Additions or Changes to the Agenda:

**MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR HOOPER.**

**MOTION CARRIED UNANIMOUSLY.**

**MOTION TO APPROVE THE MINUTES OF MAY 7, 2025 BOARD MEETING WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR DAY.**

**MOTION CARRIED UNANIMOUSLY.**

### JVA Permission to Pay Invoice:

We have received an invoice for the Wastewater Treatment Plant Project Professional Services for April 2025 in the amount of \$1,235.00.

**MOTION TO MAKE PAYMENT TO JVA CONSULTING ENGINEERS IN THE AMOUNT OF \$1,235.00 WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR DAY.**

**MOTION CARRIED UNANIMOUSLY.**

### Plant Report:

Lab results were within permit limits.

Plant Operator McGruder took the "B" Wastewater test and did not pass. He is studying and will be retaking the test.

June 4, 2025

The chlorine generation system control screen has gone dark, and a new one has been ordered. The cost was \$3,103.00 plus shipping.

Plant Manager Nielsen will be on vacation June 5<sup>th</sup> through June 9<sup>th</sup>.

**Office Report:**

Audit was done on May 20<sup>th</sup> and 21<sup>st</sup>. The audit report will be presented at the July board meeting.

Office Assistant May will be on vacation June 6<sup>th</sup> through June 16<sup>th</sup>. Office Manager Willey will be on vacation from June 27<sup>th</sup> through July 8<sup>th</sup>.

The SDA Conference will be held September 16<sup>th</sup> through 18<sup>th</sup>. They will have the virtual option available this year. Director Day requested the virtual. The board members that would like to attend in person will need to let Office Manager Willey know so rooms can be booked.

**Board:**

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills and QuickBooks Accounts Payable Report.

**MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF MAY 2025 IN THE AMOUNT OF \$86,506.91 WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR DAY.  
MOTION CARRIED UNANIMOUSLY.**

Director Day gave permission to use their signature stamp.

The meeting was adjourned; the next regular Board Meeting will be held on July 9, 2025.

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Chairperson

ATTEST

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