

RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Session

October 5, 2022

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening October 5, 2022 at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, and the Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following persons were present:

Chairperson Hoke	Director Balloga	Office Manager Willey
Director C. Day		Plant Manager Nielsen

Director T. Day, Director Hooper, and Attorney Borchard were absent all were excused.

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR C. DAY. MOTION CARRIED UNANIMOUSLY.

Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 7, 2022 BOARD MEETING WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA. MOTION CARRIED UNANIMOUSLY.

FAMLI Leave Program – Public Hearing:

Chairperson Hoke opened the public hearing for the FAMLI Leave Program at 7:01 p.m. There were no public comments regarding the FAMLI Leave Program. Chairperson Hoke closed the public hearing at 7:11 p.m. The notice for the public hearing was published on September 29, 2022.

MOTION TO ACCEPT THE RESOLUTION FOR THE MEEKER SANITATION DISTRICT TO DECLINE PARTICIPATION AS AN EMPLOYER, BUT WILLING TO FACILITATE EMPLOYEE PREMIUMS IN THE COLORADO PAID FAMILY AND MEDICAL LEAVE INSURANCE PROGRAM WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA. MOTION CARRIED UNANIMOUSLY.

Budget:

New budget figures were presented with 4.5% increase in Health Insurance. Mill Levy was left at 9.47. We are still waiting for property and liability insurance figures and worker's compensation figures. With inflation rising it was asked at last month's meeting to get information from surrounding areas on wage increases for employees. Right now, nothing is finalized, but the Town of Meeker is looking at a 5% wage increase for employees. Rio Blanco County is doing an employee salary survey before they make their decision. Town of Rangely stated that they are providing bonuses to help with the 9% inflation rate. Meeker Recreation Center do performance-based increases per employee. City of Craig is proposing a 2% wage increase on top of a \$2500 bonus that was given to employees in August. Morrison Creek Water and Sanitation District in Oak Creek typically stays at a 2-3% wage increase, but with inflation in that 7-9% they are proposing 4-6% wage increase for 2023.

The Board asked Office Manager Willey to provide figures at 6% wage increase per individual employee and on an average for November meeting before final decision is made.

The District will need to hold a public hearing for the 2023 Budget on December 7, 2022 board meeting per Colorado Statute.

MOTION TO HOLD THE PUBLIC HEARING ON THE BUDGET AT THE DECEMBER 7, 2022 REGULAR BOARD MEETING AND TO POST NOTICE OF THE HEARING IN THE LOCAL NEWSPAPER AND THE CLERK AND RECORDER'S OFFICE, THE TOWN OF MEEKER, THE POST OFFICE, DISTRICT OFFICE AND WEBSITE WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR C. DAY MOTION CARRIED UNANIMOUSLY.

JVA Consulting Engineers Permission to Pay Invoices:

We have received two invoices from JVA. One is for the PNA services in the amount of \$680.00 and the second is engineering services for \$17,965.00. Both invoices are reimbursable up to 80% of the total invoice from the Design and Engineering Grant. The district has received reimbursement of \$4,920.80 on October 4, 2022 for last month's invoices from the Design and Engineering Grant. Office Manager Willey will submit invoices for reimbursement as we receive them.

MOTION TO MAKE PAYMENT TO JVA CONSULTING ENGINEERS IN THE AMOUNT OF \$680.00 AND \$17,965.00 WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR BALLOGA. MOTION CARRIED UNANIMOUSLY.

Plant Report:

Lab results were within permit limits.

USGS river monitoring increased by \$562. Total for the 2023 monitoring will be \$6,544. Plant Manager Nielsen asked the board if they still want to be a part of the program. He explained how this monitoring of the river has been done for years and is good precautionary testing for the district. The board agreed to continue with the program.

Office Report:

DOLA Grant Agreement was provided for board to review. Signature from the district is not required for this agreement because this agreement is unilaterally executed. Since we will not be able to access funds until the SRF Loan closes next year, Office Manager Willey will need to submit quarterly reports to DOLA with updates of the loan process. We should hear about preliminary approval of the loan from the authority board prior to our next board meeting.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills, and Quickbooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF AUGUST 2023 IN THE AMOUNT OF \$88,569.81 WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA. MOTION CARRIED UNANIMOUSLY.

Director Balloga gave Office Manager Willey permission to use signature stamp.

Meeting was adjourned, the next regular Board Meeting will be held on November 9, 2022.

Chairperson

ATTEST
