

RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Board Meeting

July 9, 2025

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening July 9, 2025, at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following people were present:

Director Hoke	Director Day	Office Manager Willey
Director Baumgart	Attorney Borchard	Plant Manager Nielsen

Absent was Director Balloga and Director Hooper who were excused.

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MINUTES OF JUNE 4, 2025 BOARD MEETING WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR DAY.

MOTION CARRIED UNANIMOUSLY.

Audit Report:

Marlo Coates with ColoCPA presented the 2024 Audit Report to the board. Mrs. Coates had no issues with the audit. The bookkeeping was organized, and it made the audit process go very smoothly.

MOTION TO ACCEPT THE 2024 AUDIT REPORT WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

JVA Permission to Pay Invoice:

We have received an invoice for the Wastewater Treatment Plant Project Professional Services for May 2025 in the amount of \$285.00.

MOTION TO MAKE PAYMENT TO JVA CONSULTING ENGINEERS IN THE AMOUNT OF \$285.00 WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

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Plant Report:

Lab results were within permit limits.

Highrise Tree Services removed a dead tree next to the Wastewater Treatment Plant.

Plant Manager Nielsen will be on vacation August 1st through August 10th.

Office Report:

We received a Safety Grant Reimbursement in the amount of \$2,676.20. The District's Property and Liability Insurance Company offers this grant every year. The District is eligible for 50% reimbursement on products that are applicable to safety and loss prevention purchases that protect the District's assets and employees.

It was agreed to move the September 3rd board meeting to September 10th.

MOTION TO MOVE THE SEPTEMBER 3, 2025 BOARD MEETING TO SEPTEMBER 10, 2025, WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills and QuickBooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF JUNE 2025 IN THE AMOUNT OF \$64,554.93 WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

Director Day gave permission to use their signature stamp.

The meeting was adjourned; the next regular Board Meeting will be held on August 6, 2025.

Chairperson

ATTEST
