
RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Session

January 10, 2024

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening January 10, 2024, at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Records Office, Town Hall, Post Office, and the Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following persons were present:

Director Hoke	Director T. Day	Office Manager Willey
Director Hooper	Director C. Day	Plant Manager Nielsen
Director Balloga		

Attorney Borchard was absent with it being excused.

Also present: Brett McGruder

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR T. DAY.

MOTION CARRIED UNANIMOUSLY.

Approval of Minutes

MOTION TO APPROVE THE MINUTES OF DECEMBER 6, 2023, BOARD MEETING WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR HOOPER.

MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MINUTES OF JANUARY 3, 2024, SPECIAL MEETING WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR C. DAY.

MOTION CARRIED UNANIMOUSLY.

JVA Engineering:

Cooper Best with JVA Engineering was not present due to waiting on estimates from contractors. Plant Manager Nielsen received an estimate from Mr. Best prior to the board meeting from Lefever Building Systems. The estimate was for roof panels, roof insulation, exterior wall panels, wall insulation, doors, and windows. Mr. Best is still waiting for estimates from another contractor. The board wanted to wait for more information from Mr. Best and asked Plant Manager Nielsen to contact Mr. Best about attending the February 7th meeting.

Executive Session – Personnel Matters – per 24-6-402(4)(f), C.R.S.:

MOTION WAS MADE TO HOLD AN EXECUTIVE SESSION PERSUANT TO 24-60-402(4)(f), COLORADO REVISED STATUTES TO DISCUSS PERSONNEL MATTER WAS MADE BY DIRECTOR HOKE AND SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

EXECUTIVE SESSION ENDED.

REGULAR MEETING RESUMED.

MOTION WAS MADE TO DEMOTE BRETT MCGRUDER FROM ASSISTANT PLANT MANAGER TO PLANT EMOLYEE FOR VIOLATING A DISTRICT POLICY, AND TO DECREASE HIS HOURLY WAGE IN THE AMOUNT OF \$2.00 PER HOUR. HE IS PROHIBITED FROM OPERATING CDL REQUIRED EQUIPMENT AND THEREFORE, HIS HOURLY WAGE WILL DECREASE AN ADDITIONAL AMOUNT OF \$1.00 PER HOUR UNTIL HE COMPLETES THE FMCSA RETURN TO DUTY PROCESS AND HIS CDL IS REINSTATED WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

The Board would like to review the steps and length of time it will take for Plant Employee McGruder to reinstate his CDL. Once the Substance Abuse Professional (SAP) has provided this information this will be reevaluated.

Rohn Ridge Petition for Annexation:

Petition for Annexation was received for the Rohn Ridge Subdivision. This property is out by the hospital and will be developed in phases. The owner is Tru Sport Lodge LLC, and they are hoping to break ground in spring of 2024. Before moving forward with the annexation process the Board and Attorney Borchard requested to have an authorization from Tru Sport Lodge LLC to have Shawn Bolton sign on their behalf. This authorization form was received, and Attorney Borchard reviewed and approved the authorization.

MOTION TO SET THE PUBLIC HEARING ON MARCH 6, 2024 AND POST SUCH IN HERALD TIMES WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR C. DAY.

MOTION CARRIED UNANIMOUSLY.

Posting of Public Notice:

Every year we must accept a Resolution of where we are going to post our public notices, we would like to post them at the Clerk and Recorders, Town Hall, Post Office, District Office, and on our website.

MOTION TO ACCEPT THE RESOLUTION FOR THE POSTING OF PUBLIC NOTICES TO BE AT THE CLERK AND RECORDERS, TOWN HALL, POST OFFICE, DISTRICT OFFICE AND ON OUR WEBSITE WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR HOKE.

MOTION CARRIED UNANIMOUSLY.

Plant Report:

Lab results were within permit limits.

1998 Ford F-150 truck was found in Montrose by an individual that was pulled over by the Montrose Police Department. Insurance was notified and they will send out an appraiser to inspect the vehicle and they will cover the cost of the tow from Montrose to Meeker.

Plant Operator Goodwin has passed the "D" Wastewater Treatment exam and has received his certification. According to the pay scale he is eligible for a .50 cents per hour wage increase.

MOTION TO INCREASE PLANT OPERATOR GOODWIN'S HOURLY WAGE BY .50 CENTS PER HOUR FOR OBTAINING HIS "D" WASTEWATER TREATMENT CERTIFICATION WAS MADE BY DIRECTOR T. DAY, SECONDED BY DIRECTOR C. DAY.

MOTION CARRIED UNANIMOUSLY.

Office Report:

Rec Center Membership will be available after January 1, 2024.

The end of year process has begun, and Jody and I moving 2023 binders to the back and getting them ready for the audit. Since the budget hearing was moved to January, it has put us behind on W-2's, but we should have them done well before January 31. We are going to order a couple more shelving units

for the storage room because we are running out of room. This should give us plenty of storage for several years.

A discussion was held last month about increasing our tap fee. Research was done on tap fees in the surrounding areas. The Board decided not to increase tap fees at this time.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills, and QuickBooks Accounts Payable Report.

**MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF DECEMBER 2023
IN THE AMOUNT OF \$68,445.03 WAS MADE BY DIRECTOR C. DAY, SECONDED BY
DIRECTOR HOOPER. MOTION CARRIED UNANIMOUSLY.**

Director T. Day gave permission to use their signature stamp.

The meeting was adjourned, the next regular Board Meeting will be held on February 7, 2024.

Chairperson

ATTEST
