

# RECORD OF PROCEEDINGS

# MEEKER SANITATION DISTRICT

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## Regular Board Meeting

**March 5, 2025**

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening March 5, 2025, at 7:00 P.M. at the Meeker Sanitation District Board Room at 265 8<sup>th</sup> Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following people were present:

|                 |                             |                       |
|-----------------|-----------------------------|-----------------------|
| Director Hoke   | Director Balloga            | Office Manager Willey |
| Director Hooper | Director C. Day             | Plant Manager Nielsen |
| Director T. Day | Attorney Borchard via phone |                       |

Also Present: Christian Baumgart

### **Additions or Changes to the Agenda:**

**MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR C. DAY.**

**MOTION CARRIED UNANIMOUSLY.**

**MOTION TO APPROVE THE MINUTES OF FEBRUARY 5, 2025 BOARD MEETING WAS MADE BY DIRECTOR HOKE, SECONDED BY DIRECTOR C. DAY.**

**MOTION CARRIED UNANIMOUSLY.**

### **JVA Engineering Permission to Pay Invoice:**

We have received an invoice for the Wastewater Treatment Plant Project construction services for January 2025 in the amount of \$6,510.00.

**MOTION TO MAKE PAYMENT TO JVA CONSULTING ENGINEERS IN THE AMOUNT OF \$6,510.00 WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA.**

**MOTION CARRIED UNANIMOUSLY.**

Director Hoke expressed frustration with JVA Consulting Engineers. They did not estimate the cost of the project correctly, which led to the HVAC systems being removed from the project. The new doors on the building must now be replaced to meet the AIS certification requirements. Why didn't JVA Consulting Engineers catch that issue earlier? It was requested by the board to have

Cooper Best with JVA Engineering call in by phone at next month's board meeting to discuss these issues.

**Election Process:**

The election process has been canceled, as there were 2 seats up for election and we received 2 nominating petitions. Notice of Cancellation was published in the paper, and it has been filed with the Clerk and Recorder and the Department of Local Affairs. Charlie Day is elected by acclimation and Christian Baumgart is elected to replace Travis Day. The oath of office and change in directors will take place at the May 7<sup>th</sup> board meeting. We are very thankful and appreciative of the 19 years that Travis has served on the District Board.

**Plant Report:**

Lab results were within permit limits.

The annual biosolids report has been filed with the state.

A reduction drive on one of the screw pumps was replaced.

Lefever Building Systems and JVA Consulting Engineering have been working on resolving the door issue on the plant building. Lefever Building Systems must replace all the door slabs and some hardware with AIS compliant materials to come in under 5% of material cost. The door frames can remain in place. JVA requested that an AIS compliant letter from the supplier be sent before the doors are fabricated and shipped to allow Erin with CDPHE to review in advance.

**Office Report:**

Last month a motion was made to transfer \$48,775.82 from Colotrust General Fund to Colotrust Water Activity Fund. This amount was 7% of service charges only and the motion needs to be corrected to the Enterprise Fund change in Fund balance of \$153,323.83.

**MOTION TO CORRECT THE TRANSFER OF \$48,775.82 TO \$153,323.83 FROM COLOTRUST GENERAL FUND TO COLOTRUST WATER ACTIVITY ENTERPRISE FUND WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR C. DAY.**

**MOTION CARRIED UNANIMOUSLY.**

**Board:**

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills and QuickBooks Accounts Payable Report.

**MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF FEBRUARY 2025 IN THE AMOUNT OF \$73,538.70 WAS MADE BY DIRECTOR T. DAY, SECONDED BY DIRECTOR HOOPER.**

**MOTION CARRIED UNANIMOUSLY.**

Director T. Day gave permission to use their signature stamp.

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The meeting was adjourned, the next regular Board Meeting will be held on April 9, 2025.

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Chairperson

ATTEST

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