

RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Board Meeting

November 5, 2025

Chairperson Hoke called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening November 5, 2025, at 6:57 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following people were present:

Director Hoke	Director Day	Office Manager Willey
Director Baumgart	Attorney Borchard	Plant Manager Nielsen
Director Balloga		

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

MOTION TO APPROVE THE MINUTES OF OCTOBER 8, 2025 BOARD MEETING WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR HOKE.

MOTION CARRIED UNANIMOUSLY.

Letter of Interest for Board Member Replacement:

Last month, Board Member John Hooper resigned. The Board received a letter of interest from Dave Olsen. Chairman Hoke read the letter to the board. The Board decision was to appoint Mr. Olsen at next month's meeting on December 10, 2025. Office Manager Willey will contact Mr. Olsen and let him know the Board's decision.

Centennial State Liquid Investment Pool (CSLIP) Resolution:

Ben Mendanhall with CSLIP gave a presentation to the Board last month about their investment company. Attorney Borchard reviewed the Resolution and information about the CSLIP company and had some concerns. First, the Resolution did not have the Colorado State Statutes listed correctly. Another concern was the company just started in 2024. Colo Trust has been around since 1985 and is where the District currently keeps their funds. Attorney Borchard spoke with Mandi Etheridge with the Town of Meeker, and they are not going to invest with CSLIP any time soon,

and she will let him know if they do. He also spoke with Vicky Edwards with Rio Blanco County and has not heard back regarding the county decision on investing with this company. The Board decided to wait on signing a resolution and investing with CSLIP until more time has passed since they just started in 2024. They would like to revisit this investment option later next year.

Permission to Publish Notice of Contractor’s Final Payment:

We have received Lefever Building System’s final invoice. The final invoice that was received did not include the retainage. The invoice for the retainment was sent to us in January. The board would like Lefever to fix these invoices, so the retainment invoice is the final. The board decided not to pay Lefever Building Systems until these invoices are corrected. The board gave permission to publish for final payment to the contractor.

MOTION TO PUBLISH A NOTICE OF CONTRACTOR’S FINAL PAYMENT IN THE HERALD TIMES FOR 30 DAYS AND PAY FINAL INVOICE ON DECEMBER 19, 2025 WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

Holidays for 2026:

Holidays for 2026 were presented for Board approval.

MOTION TO APPROVE THE 2026 HOLIDAYS:

NEW YEARS DAY	THURSDAY	JANUARY 1, 2026
PRESIDENTS DAY	MONDAY	FEBRUARY 16, 2026
MEMORIAL DAY	MONDAY	MAY 25, 2026
INDEPENDENCE DAY	FRIDAY	JULY 3, 2026
LABOR DAY	MONDAY	SEPTEMBER 7, 2026
COLUMBUS DAY	MONDAY	OCTOBER 12, 2026
VETEREANS DAY	WEDNESDAY	NOVEMBER 11, 2026
THANKSGIVING	THURSDAY	NOVEMBER 26, 2026
DAY AFTER THANKSGIVING	FRIDAY	NOVEMBER 27, 2026
CHRISTMAS EVE	THURSDAY	DECEMBER 24, 2026
CHRISTMAS DAY	FRIDAY	DECEMBER 25, 2026
FLOATING HOLIDAY	TO BE TAKEN AT ANYTIME	

WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR HOKE.

MOTION CARRIED UNANIMOUSLY.

Board Meeting Dates for 2026:

MOTION TO DESIGNATE THE BOARD MEETING DATES FOR 2026 AS:

JANUARY 7	JULY 8
FEBRUARY 4	AUGUST 5
MARCH 4	SEPTEMBER 9
APRIL 8	OCTOBER 7
MAY 6	NOVEMBER 4
JUNE 10	DECEMBER 9

WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR DAY.

MOTION CARRIED UNANIMOUSLY.

2026 Budget:

Updated budget figures were presented for board review. This includes figures for individual employee wage increase of 3% and 4%. We are still waiting for the Property and Liability Insurance figures. The Board agreed to give employees a 4% wage increase per individual.

MOTION TO INCREASE INDIVIDUAL EMPLOYEE HOURLY WAGE BY 4% WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

CUSI Billing Software:

The Board reviewed a new billing software quote. Attorney Borchard had some questions about the agreement. The Board agreed to table this discussion to next month's meeting.

Plant Report:

Lab results were within permit limits.

The final walk through with SRF Loan Project Manager, Erin Reilly is scheduled for December 4, 2025 at 11:00 a.m.

Office Report:

Last month, Director Baumgart requested information on past rate increases. This information was presented to the board to review and discuss. Director Baumgart noted that the district has done rate increases about every 5 years and we are due for one. The Board agreed, but it will have to be tabled until next budget season. The Board would like to review options for a rate increase for 2027 at that time.

Everyone should have received an invitation by email to the Meeker Sanitation District Annual Holiday Dinner on Friday December 4th. Dinner options were presented for review.

The Board was asked if they would like to purchase chamber bucks as a gift to employees for the holiday season.

MOTION TO PURCHASE CHAMBER BUCKS FOR FIVE EMPLOYEES IN THE AMOUNT OF \$150.00 EACH WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR DAY.

MOTION CARRIED UNANIMOUSLY.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills and QuickBooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF OCTOBER 2025 IN THE AMOUNT OF \$78,050.22 WAS MADE BY DIRECTOR DAY, SECONDED BY DIRECTOR BAUMGART.

MOTION CARRIED UNANIMOUSLY.

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The Board was made aware of a transfer of \$50,000.00 from Mountain Valley Bank checking to Bank of the San Juans checking account was made to cover bills.

Director Day gave permission to use their signature stamp.

The meeting was adjourned; the next regular Board Meeting will be held on December 10, 2025.

Chairperson

ATTEST
