
RECORD OF PROCEEDINGS

MEEKER SANITATION DISTRICT

Regular Session

July 12, 2023

Acting Chairperson C. Day called to order the Board Meeting. The regular meeting of the Meeker Sanitation District Board of Directors was held Wednesday evening July 12, 2023, at 7:02 P.M. at the Meeker Sanitation District Board Room at 265 8th Street. Notices were posted prior to the meeting at the Clerk and Recorder Office, Town Hall, Post Office, and the Office of the Meeker Sanitation District and published in the Rio Blanco Herald Times and on our website. The following persons were present:

Director Balloga	Director Hooper	Office Manager Willey
Director C. Day		Plant Manager Nielsen

Chairperson Hoke and Director T. Day were absent with it being excused.

Additions or Changes to the Agenda:

MOTION TO APPROVE THE AGENDA AS WRITTEN OR WITH CHANGES WAS MADE BY DIRECTOR BALLOGA, SECONDED BY DIRECTOR HOOPER.

MOTION CARRIED UNANIMOUSLY.

Approval of Minutes

MOTION TO APPROVE THE MINUTES OF JUNE 7, 2023, BOARD MEETING WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

Wastewater Plant Project Bid Opening Extended:

Plant Manager Nielsen had one contracting company attend the walk through on June 13. This company requested an extension of the bid due date, so they can do a more detailed walkthrough of the plant. As of now, the addendum for the Bid process will be extended to next month's Board meeting on August 9, 2023.

MOTION TO EXTEND THE WASTEWATER PLANT PROJECT BID DUE DATE TO AUGUST 8, 2023, BY 3:00 PM AND BID OPENING TO AUGUST 9, 2023 BOARD MEETING WAS MADE BY DIRECTOR C. DAY, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

JVA Consulting Engineers Permission to Pay Invoices:

We have received an invoice from JVA for May 2023 Design and Engineering services in the amount of \$1,006.00. Since the District has executed the SRF loan agreement all invoices are reimbursable up to 100% instead of 80% of the total invoice from the Design and Engineering Grant. Office Manager Willey will submit invoices for reimbursement as we receive them.

MOTION TO MAKE A PAYMENT TO JVA CONSULTING ENGINEERS IN THE AMOUNT OF \$1,006.00 WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR BALLOGA.

MOTION CARRIED UNANIMOUSLY.

Plant Report:

Lab results were within permit limits.
Brett and Travis will be attending classes in Leadville with testing shortly after.

Office Report:

The district has received \$7,752.00 in Vault Water Revenue from Stallion Oilfield Service. We budgeted \$5,000 in revenue for vault water in 2023. Right now, Stallion Oilfield Service has not hauled any more vault water, but they may start again later. We may have to do a Supplemental Budget next year due to the extra revenue from vault water, and interest earned, in 2023.

We received a letter from the Assessor's office regarding SB 23-303 Proposition HH will be on the ballot in November 2023. If this passes it will change the dates for certification for local governments. Usually, the final certification for property taxation is due around the beginning of December, but if this passes it moves the date to December 29, 2023, and to the Commissioners January 5, 2024. This could change the final budget approval to January board meeting, but Renae Nielsen with the County Assessor's office will keep us posted as soon as she gets more updates from the State Division of Property Taxation.

Board:

The Board reviewed the Delinquent Accounts, Profit and Loss Statement, Balance Sheet, and Bank Statements.

The Board reviewed the current bills, and QuickBooks Accounts Payable Report.

MOTION TO ACCEPT AND PAY THE BILLS FOR THE MONTH OF JUNE 2023 IN THE AMOUNT OF \$83,802.25 WAS MADE BY DIRECTOR HOOPER, SECONDED BY DIRECTOR BALLOGA. MOTION CARRIED UNANIMOUSLY.

Director Balloga and Chairperson Hoke gave permission to use their signature stamp.

The meeting was adjourned, the next regular Board Meeting will be held on August 9, 2023.

ATTEST

Chairperson